

**BOARD OF EDUCATION MEETING**

**AUDUBON HIGH SCHOOL MEDIA CENTER**

**WEDNESDAY, JULY 13, 2022**

**6:30 P.M.**

**MINUTES**

- I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2020-2022

  X   Ammie Davis

  X   Joseph Ryan

  X   Tara Sullivan-Butrica

SY 2021-2023

  X   Joseph Miller

  AB   Christopher Proulx

  X   Lori Cassidy

(Absent at 6:30pm arrived at meeting 6:36pm)

SY 2022-2024

  X   James Blumenstein

  X   Allison Cox

  X   Andrea Robinson

SY 2022 Mt. Ephraim Representative

  X   Nancy Schiavo

Motion by Mrs. Cassidy seconded by Mr. Ryan to approve the resolution for board to enter into closed Authorizing Executive session at 6:35 pm for the following purposes.

Motion approved by unanimous roll call (9-0) Member Proulx arrived at 6:36pm

III. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JULY 13, 2022

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cassidy seconded by Mr. Ryan to adjourn closed Authorizing Executive session at 7:10pm.  
Motion approved by unanimous roll call (10-0)

**IV. Call Meeting to Order**

**V. Flag Salute**

**XIII. Approval of Board Minutes:**

- 1. Motion by Mr. Miller and seconded by Mr. Ryan to approve the following minutes:

[June 8, 2022 Public Session](#)

[June 8, 2022 Executive Session](#)

Motion to Approve: J. Miller Second: J. Ryan

**Roll Call**

- |                            |                             |                          |                        |
|----------------------------|-----------------------------|--------------------------|------------------------|
| <u>X</u> Ammie Davis       | <u>X</u> Joseph Ryan        | <u>X</u> Tara Butrica    | <u>X</u> Nancy Schiavo |
| <u>X</u> Joseph Miller     | <u>X</u> Christopher Proulx | <u>X</u> Lori Cassidy    |                        |
| <u>X</u> James Blumenstein | <u>X</u> Allison Cox        | <u>X</u> Andrea Robinson |                        |

**VOTE FOR ITEM 1**

Motion approved by unanimous roll call (10-0)

**XIV. Participation: (Agenda Items Only)**

Eric Miller, AEA President, questioned language on agenda under Human Resources.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board

meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

**XV. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Butrica, Mr. Miller, Mr. Ryan and Alternate: Ms. Robinson**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

**MOTION TO APPROVE ITEM 1**

Motion by Mr. Miller and seconded by Mr. Ryan

1. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

<b>Policy</b>	<b>Title</b>	<b>New/Revised</b>
<a href="#">0143.2</a>	High School Representative to the Board of Education (M)	New
<a href="#">0163</a>	Quorum	Revised
<a href="#">1511</a>	Board of Education Website Accessibility (M)	Revised
<a href="#">2415</a>	Every Student Succeeds Act (M)	Revised
<a href="#">2415.04</a>	Title I - District-Wide Parent and Family Engagement (M)	Revised
<a href="#">2416.01</a>	Postnatal Accommodations for Students	New
<a href="#">2417</a>	Student Intervention and Referral Service (M)	Revised
<a href="#">3161</a>	Examination for Cause (Teaching Staff Members)	Revised
<a href="#">3270</a>	Professional Responsibilities (Teaching Staff Members)	Revised
<a href="#">4161</a>	Examination for Cause (Support Staff Members)	Revised

<a href="#">5512</a>	Harassment, Intimidation, and Bullying (M)	Revised
<a href="#">5513</a>	Care of School Property (M)	Revised
<a href="#">5722</a>	Student Journalism (M)	New
<a href="#">7410</a>	Maintenance and Repair (M)	Revised
<a href="#">8420</a>	Emergency and Crisis Situation (M)	Revised
<a href="#">9320</a>	Cooperation with Law Enforcement Agencies (M)	Revised

Regulation	Title	New/Revised
<a href="#">5513</a>	Care of School Property (M)	Revised
<a href="#">7410.01</a>	Facilities Maintenance, Repair Scheduling, and Accounting (M)	Revised
<a href="#">9320</a>	Cooperation with Law Enforcement Agencies (M)	Revised

Motion to Approve Item 1: J. Miller Second: J. Ryan

**Roll Call**

- X Ammie Davis      X Joseph Ryan      X Tara Butrica      X Nancy Schiavo  
X Joseph Miller      X Christopher Proulx      X Lori Cassidy  
X James Blumenstein      X Allison Cox      X Andrea Robinson

**VOTE FOR ITEM 1**

Motion approved by unanimous roll call (10-0)

**XVI. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Davis, Mr. Proulx, Mr. Ryan and Alternate: Mr. Miller**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

**MOTION TO APPROVE ITEMS 1-16**

Motion by Mrs. Butrica and seconded by Mr. Proulx

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1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

[May Board Secretary's Report](#)

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2022. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of May 2022.

[May Cash Reconciliation Report](#)

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of May 2022.

[May Transfers](#)

6. Motion to approve the bills payable list for June 2022 in the amount of \$520,308.48 when certified.

[June Bill List](#)

7. Motion to acknowledge Safety conducted in the District Schools:

**Audubon Park Preschool**

June 15, 2022	Fire Drill
June 16, 2022	Lockdown Drill

**Haviland Avenue School**

June 7, 2022	Lockdown Drill
June 16, 2022	Fire Drill

**Mansion Avenue School**

June 9, 2022	Lockdown Drill
June 13, 2022	Fire Drill

**Audubon High School**

June 7, 2022	Fire Drill
June 8, 2022	Shelter in Place

8. **Approval of Professional Service Agreements for the 2022-2023 School Year**

**WHEREAS**, the **Special Education Department** has compiled a list of private providers, qualified to perform professional consultations and services; and

**WHEREAS**, the **Board**, pursuant to its authority under N.J.S.A. 18A:18A-5(a) (1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

**WHEREAS**, the **Board** has determined, based upon the recommendation of its **Administration**, that there is a continued need for the professional consultations and services for the 2022/2023 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

**WHEREAS**, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

**NOW, THEREFORE, BE IT RESOLVED** by the **Audubon Board of Education**, that the **Board** hereby approves the list of **Approved Private Providers** to perform such professional consultations and services as are determined necessary and prudent by the **Supervisor of Special Education Services** for the 2022/2023 school year; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Superintendent of Schools & School Business Administrator and when needed by the School Board Solicitor.

<p><b><u>ACES</u></b>                  Assessments, Counseling &amp; Educational Support                  Tom Melahn                  Provision:                  Psychological, Educational &amp; S/L Evals: \$750                  Social Evals: \$500                  Occupational &amp; Physical Therapy Evals: \$650                  Evaluation Svcs for Deaf or Hard of Hearing: \$900                  Neurological Evals: \$1,000                  Neuropsychological Evals: \$2,500                  IEP Meeting Attendance: \$125/hr.</p>	<p><b><u>Lamancusa, Erica MSW, LCSW</u></b>                  Provision:                  Social Evaluations: \$250                  Attendance at CST Mtgs: \$40/hr</p>
<p><b><u>Amazing Transformations</u></b>                  Ms. Christy Miller, Executive Director                  Professional development workshops - \$175/hr                  Behavior Analyst: \$90 per hour (BCBA, BCaBA)                  ABA Therapist/Registered Behavior Technician                  \$42/hr (7 or more hours per day).                   ABA Services Contract</p>	<p><b><u>Mueller, Corey</u></b>                  Provision:                  Psychological evals: \$300</p>
<p><b><u>Bayada Home Health Care</u></b>                  Rose Sample, Director                  Provision:                  1-1 Nursing Svcs for Medically Disabled Students                  \$60/hr RN, \$50/hr LPN</p>	<p><b><u>NeurAbilities Healthcare</u></b>                  Paula Landolfi, Scheduler                  Provision:                  Neuropsychological Evaluations: \$2,750                  Neurological &amp; Developmental Ped Evals: \$660                  Behavior Services: \$96/hr.</p>
<p><b><u>BCSSD Educational Services Unit (ESU)</u></b>                  Bobbie Downs</p>	<p><b><u>Neurobehavioral Wellness Center</u></b>                  Dr. Kathryn Arcari, Psy.D.</p>

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<p>Provision:  <i>Note: all charges at out-of-county rate:</i>                  Learning, Psychological Evals: \$528                  Social Evals: \$428                  Occupational Therapy, Physical Therapy Evals: \$372                  Speech/Lang: \$370 (Artic), \$528 (Lang), \$570 (both)                  Functional Behavioral Assess: \$1,420                      with Behavior Interv. Plan: \$1,680                  Behavioral Consult: \$102/hr                  Specialized S/L, LE, Psych (D/HoH): \$834                      with Interpreter: \$875</p>	<p>856-975-6279                  Provision:                  Neuropsychological Eval: \$2,880, TBD based on referral question                  Psychotherapy: \$160/session                  Basic IQ Testing: \$220/hr.</p>
<p><b><u>Brain Behavior Bridge</u></b> - No response, 20/21 rates                  Dr. Sarah Levin Allen                  Provision:                  NeuroPsychological Evaluation: Up to \$3,000 including visit, testing, observation, report, feedback &amp; mtg attendance</p>	<p><b><u>New Behavioral Network</u></b>                  JayCee Johnson                  Provision:                  Behavior Consultation (BCBA or Assistant Behavior Analyst): \$120/hr                  Behavior Interventionist: \$49/hr                  Functional Behavioral Assessment: \$1,000</p>
<p><b><u>Brett DiNovi &amp; Associates</u></b>                  Ms. Chastity Bright, Vice President                  Provision:                  Behavior Consultant: \$130/hr, plus min 2 hrs/wk materials prep at same rate                  Clinical Associates: \$60/hr, plus 2.5 hrs/wk materials prep at same rate</p>	<p><b><u>Karen Noble, M.Ed, LDT/C</u></b>                  Phone: 609-334-9356                  Provision:                  Evaluation Svcs for Deaf or Hard of Hearing:                  Educational Evaluations: \$900 each                  Educational Consultation: \$100/hr                  Travel costs: \$35/hr                  Meeting Attendance: \$100/hr</p>
<p><b><u>Camden County Educational Services Comm.</u></b>                  Debra Magill                  Provision:                  Psych, Educational, Social, S/L Evals: \$360                  Bilingual Psych, Educational, Social: \$505                  Bilingual S/L Evals: \$695                  S/L Evals (articulation only): \$125                  PsychoEducational Eval: \$710, \$985 non-English                  PT, OT Evals (standard): \$300                  PT, OT Evals (complex): \$400</p>	<p><b><u>Para-Plus Translations</u></b>                  Christina Frazeur, Interpretation Coordinator                  856-547-3695                  Provision:                  Interpretation: Spanish \$72.00/hr, other languages vary. Two hour minimum                  Document Translation: \$ .16/word. \$63 minimum.</p>
<p><b><u>EnRoute Medical Transport</u></b>                  Tyran D. Wheaton, President                  Provision:                  Medical transport for medically-fragile students.                  \$146.30 each way, plus \$3.00 per mile</p>	<p><b><u>Puzzles Education Services</u></b>                  Gladys Hubbard or Norman Nacovin  <a href="mailto:gghubbard@runnemedeschools.org">gghubbard@runnemedeschools.org</a> or  <a href="mailto:stk8337@hotmail.com">stk8337@hotmail.com</a>                  Provision:                  PsychoEducational Evaluations: \$680                  Psychological, Educ., Social, S/L Evals: \$350 Bilingual                  PsychoEducational Evaluations: \$850                  Bilingual Psych, Educ., Social, S/L Evals: \$500                  Additional Bilingual Report to Parent: \$125                  Interpretation svcs at CST meetings: \$185/hr</p>
<p><b><u>Gloucester County S.S.S.D.</u></b>  <b><u>Centr for Regional Ed Support Svcs (CRESS)</u></b>                  Dana Lamonica, Supervisor CRESS                  Provision: <i>Note: all charges at out of county rate:</i></p>	<p><b><u>REM Audiology</u></b>                  Dr. Cory McNabb                  888-710-5734, <a href="mailto:cmcnabb.rem@gmail.com">cmcnabb.rem@gmail.com</a>                  Provision:</p>



<p>Assistive Tech Evals (Communication): \$2,000                  Assistive Tech Evals (Reading &amp; Writing): \$1,700                  Functional Behavioral Assess: \$1,158                  OT, PT, Speech/Language Evals: \$505                  Specialized S/L (D/HoH): \$610                  Educational Interpreter (D/HoH):: \$90/hr - 2 hr min.                  Homebound Instructors: \$91/hr.</p>	<p>Diagnostic Audiological Evals: \$295                  Central Auditory Processing Disorder Evals: \$595                  Note: No in-school or in-home evals</p>
<p><b><u>Goss, Jessica CCC-SLP</u></b>                  Provision:                  Spanish or Bilingual Speech &amp; Lang Evals: \$550,                  with 2<sup>nd</sup> report in Spanish: \$600</p>	<p><b><u>School Therapy Svcs at Virtua (formerly Rehab Conn</u></b>                  Amy Knecht, Manager                  856-547-4422, ext. 14133                  Provision:                  Occupational, Physical and S/L Services: \$80/hr.                  Occupational and Physical Therapy Evals: \$320                  Speech Eval – Articulation: \$240                  Speech and Language Eval: \$400                  Speech and Language Eval, complex \$480</p>
<p><b><u>Handle with Care Behavior Management System</u></b>                  Contact: Bruce Chapman, President                  Provision:                  Basic physical intervention training for 10 district staff:                  \$2,500 plus expenses                  Staff attendance exceeding 10: \$275 additional                  Length of training: Up to 8 hours</p>	<p><b><u>Star Pediatric HomeCare</u></b>                  info@starpediatrics.com                  Provision:                  1-1 Nursing Svcs for Medically Disabled Students                  \$60/hr RN, \$48/hr LPN</p>
<p><b><u>Hewitt, Dr. Joseph, DO</u></b>                  Provision:                  Psychiatric evaluations: \$600 in office or telehealth,                  \$650 in school                  Neuropsychiatric evaluations: \$700</p>	<p><b><u>Technology for Educ &amp; Commun. Consult (TECC)</u></b>                  Jennifer Drenchek-Cristiano                  Speech/Language Evals: \$550                  Augmentative Communication Evals: \$900 on site,                  w/home visit \$975                  Assistive Technology Eval: \$850                  Assistive Tech/Augment Comm Consult: \$125/hr.                  Assistive Tech/AAC General Training: \$150/hr</p>
<p><b><u>Lake Drive Program</u></b>                  Julie Lazeration, Principal                  Bobbe Lord                  Provision:                  Evaluation Svcs for Deaf or Hard of Hearing                  Psychological, Educ., S/L Evals:: \$825                  OT and PT Evals: \$600                  Meeting Attendance - \$300 + \$.35/mile</p>	<p><b><u>Voorhees Pediatric Rehab</u></b>                  Doug Kahlbach, Director                  Provision:                  Social, OT, PT, S/L, Dysphagia Evals: \$400                  Augmentative Communication Eval: \$1250 ea                  Treatment/Consult Svcs: \$97.50/session                  \$92.50/hr for blocks of 3+ hours</p>

9. Motion to approve Handle with Care Behavior Management System, Inc. to provide physical restraint training to selected staff (14) during the full day in-service on October 10, 2022; training will be up to 8 hours at a cost of \$2,750.00 plus expenses; a list of participating staff members will be added for board approved when fully established and the contract is attached.

Handle with Care Contract

10. Motion to approve the establishment of Reasonable Rates limitations on requests for independent evaluations.

IEE Rates

11. Motion approve the voiding of the following Student Activity outstanding checks due to date issued (check was lost):

3/28/22 #14568 \$255.00

12. Motion to approve allocations and submission (with their Statement of Assurances) of the ESEA Consolidated Grant for the 2022-2023 school year in the following amounts:

ESEA Grant	Total
Title IA	\$128,598.00
Title II Part A	\$24,780.00
Title III	\$1,959.00
Title IV	\$11,525.00
Total	\$166,862.00

13. Motion to approve participation on the Title III Consortium with Lindenwold Public Schools serving as the Lead Education Association for the 2022-2023 school year.
14. Motion to approve the allocations and submission (with their Statement of Assurances) of the IDEA-B Grant for the 2022-2023 school year in the following amounts:

Basic	\$ 366,959.00
Preschool	\$ 13,920.00

15. Motion to approve to enter into a contract with Ricky Slade Construction, Inc. for the 2022 Site Improvements at the Jr. /Sr. High School (resurfacing of the tennis courts and basketball courts, along with drainage improvements and minor sidewalk repairs) at a total base bid of \$ 526,394.00 through the bid award process. Funds allotted through approved December 2021 Referendum.

Bid Results

16. Motion to approve Alternate Use of Toilet Room Facilities for Pre-Kindergarten classrooms at the Audubon Park Preschool for the 2022-2023 school year.

Form

Motion to Approve Item(s) 1 through 16: T. Butrica Second: C. Proulx

**Roll Call**

X Ammie Davis      X Joseph Ryan      X Tara Butrica      X Nancy Schiavo  
X Joseph Miller      X Christopher Proulx      X Lori Cassidy  
X James Blumenstein      X Allison Cox      X Andrea Robinson

**VOTE FOR ITEMS 1-16**

Motion approved by unanimous roll call (10-0)

**XVII. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Mr. Proulx, Ms. Robinson and Alternate: Ms. Cassidy**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

**MOTION TO APPROVE ITEMS 1-7**

Motion by Mrs. Butrica and seconded by Mrs. Schiavo

1. Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent’s determination in regard to incident(s) reported at the June 8, 2022 meeting of the Board of Education.

School	Incident Report Number	Board Determination
AHS	8620	Not HIB
AHS	8632	Not HIB
AHS	8644	Not HIB
AHS	8712	Not HIB
AHS	8741	HIB
MAS	8657	HIB
HAS	N/A	N/A
AAPS	N/A	N/A

2. **Approval of Attendance at Conferences and Workshops for the 2022-2023 School Year**

**WHEREAS**, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE BE IT RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

**THEREFORE**, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
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Lisa McGilloway	Lindemood-Bell Learning Processes Seeing Stars Workshop Virtual	July 19, 2022	\$750.00
Mary Knoll	Editing and Creating your own Desmos Activities Virtual	July 26, 2022	\$99.00
Patti Myers-Griffith	Editing and Creating your own Desmos Activities Virtual	July 26, 2022	\$99.00
Ginny Tappin	Editing and Creating your own Desmos Activities Virtual	July 26, 2022	\$99.00
Mike Tiedeken	AP US History Blackwood, NJ	August 1 – 4, 2022	\$995.00
Board Members/ Administrators	NJSBA Annual Workshop	October 24 – 26, 2022	\$2,100.00

3. Motion to approve the State of New Jersey – State Board of Education’s list of religious holidays permitting student absence from school for the 2022-2023 school year as adopted on March 2, 2022.

Resolution and List of Religious Holidays Permitting Student Absence

4. Motion to approve New Jersey Coalition for Inclusive Education (NJCIE) to provide two half-day sessions during in-service days (11-9-22 and 2-17-23) to train staff on Inclusive Education topics; cost of training is \$1,000.00 per session for the 2022-2023 school year.

NJCIE Intake Agreement

5. Motion to approve contracts between Camden County College – Garden State Pathways Program and Audubon School District to provide support and vocational skill building for student #42736 and student #00088 for the 2022-2023 school year, with the tuition rate of \$7,000.00 per student.

Contract – Student #42736

Contract – Student #00088

6. Motion to approve the following send/receive tuition contracts calculated as per NJDOE guidelines with Mt. Ephraim School District for the 2022-2023 school year:

Regular Education	\$ 1,674,611.00
Resource Room	\$ 339,528.00
Total	\$ 2,014,139.00

7. Motion to revise the 2022-2023 District calendar:

Emergency School Closings make-up schedule:

- April 26<sup>th</sup> changed to April 27<sup>th</sup> (Early dismissal High School students only)
- April 14, 2022 changed to April 14, 2023

District Calendar 2022-2023

Motion to Approve Items 1 through 7: T. Butrica Second: N. Schiavo

**Roll Call**

X  Ammie Davis                       X  Joseph Ryan                       X  Tara Butrica                       X  Nancy Schiavo  
 X  Joseph Miller                       X  Christopher Proulx                       X  Lori Cassidy  
 X  James Blumenstein                       X  Allison Cox                       X  Andrea Robinson

**VOTE FOR ITEMS 1-7**

Motion approved by unanimous roll call (10-0)

**XVIII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Cassidy, Ms. Cox, and Mrs. Schiavo, Alternate: Ms. Butrica**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

**MOTION TO APPROVE ITEMS 1-27**

Motion by Mr. Proulx and seconded by Mrs. Cox

1. + Motion to approve the First year tenured track Haviland Avenue Teacher of Special Education contract for Christa Timpano, effective September 1, 2022 for the 2022-2023 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at BA Step 5, FTE 1.0 pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

Resume

***This is a new position.***

2. + Motion to approve the First year tenured track Mansion Avenue Teacher of Art contract for Jessica Barragan, effective September 1, 2022 for the 2022-2023 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at BA + 30 Step 4, FTE 1.0 pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

Resume

***Ms. Barragan will be replacing Ms. Ottiano, who retired as of 6/30/22.***

3. Motion to retroactively approve Scott Oswald to assist with the Junior-Senior High School administrative duties including but not limited to staff evaluations, student discipline, and scheduling from May 16, 2022 through June 30, 2022 at \$550.00 per diem, 3 to 4 days per week, without benefits, as recommended by the Superintendent of Schools.
4. + Motion to approve the First year tenured track Mansion Avenue Teacher of Special Education contract for Alexis Miller, effective September 1, 2022 for the 2022-2023 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at BA

Step 1, FTE 1.0 pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

Resume

***This is a new position.***

5. + Motion to approve the First year tenured track Mansion Avenue Teacher of Special Education contract for Dante Acerbo, effective September 1, 2022 for the 2022-2023 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at BA Step 3, FTE 1.0 pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

Resume

***Mr. Acerbo will be replacing Ms. Cochran previously Part-Time position.***

6. Motion to approve the first year tenure track School Social Worker contract for Erin Kabo, effective September 1, 2022 for the 2022-2023 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 14, MA, FTE 1.0 pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

Resume

***Ms. Kabo will be replacing Ms. Fleming who was non-renewed.***

7. Motion to appoint Erin Kabo, School Social Worker, as the district Homeless Liaison for a term commencing September 1, 2022 through June 30, 2023.
8. + Motion to approve the First year tenured track Elementary Teacher contract for Brittany Green, at the Haviland Avenue Elementary School, for the 2022-2023 school year Step 2, BA + 30, FTE 1.0 effective September 1, 2022 through June 30, 2023, in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, at the recommendation of the Superintendent of Schools.

Resume

***Ms. Green will be replacing Ms. Felix-Monteleone, who is retiring as of 9/30/22.***

9. + Motion to approve the First year tenured track Preschool Teacher contract for Grace Morris, at the Audubon Park Preschool, for the 2022-2023 school year Step 1, BA, FTE 1.0 effective September 1, 2022 through June 30, 2023, in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, at the recommendation of the Superintendent of Schools.

Resume

***This is a new position.***

10. Motion to revise a request from employee #232, to extend a Paid Leave of Absence, effective December 21, 2021 to August 1, 2022.

***Mr. Jenkinson is a Skilled Maintenance Mechanic at the Audubon Jr. /Sr. High School. His was originally leave was until June 6, 2022.***

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JULY 13, 2022

11. + Motion to accept, with best wishes, the letter of resignation with intent to retire, from Catherine Marshall, Instructional Aide at Haviland Avenue School, effective July 1, 2022.
12. + Motion to accept, with best wishes, the letter of resignation from Nicholas May, Special Education Aide at the Audubon Jr./Sr. High School, effective June 17, 2022.
13. + Motion to accept, with best wishes, the letter of resignation from Tayler Lebakken, Elementary Teacher at Haviland Avenue School, effective June 30, 2022.
14. + Motion to revise a request from employee #1840, to extend her Unpaid Leave of Absence, effective September 1, 2022 to June 30, 2023:

***Ms. Long is an Art Teacher at Haviland Avenue School.***

15. Motion to approve the following staff members for the Preschool Intervention & Referral Services (PIRS) team at Audubon Preschool; PIRS team will meet outside the school day; will be paid at the negotiated non-instructional rate of \$30/hour with executed time sheets not to exceed \$1,341.00; PIRS team will attend three days of training in the summer, paid at the AEA negotiated non-instructional rate of \$30/hour. The initiation and creation of the program is supported through ESSER funds and is at the recommendation of the Superintendent of Schools.

Maria McCutcheon  
Jessica Bruck

Nancy Scully  
Linda Rizzo

Silveria Mastalsz  
Brittany Green

16. Motion to approve Adam Cramer as the facilitator to oversee the work of the Student Maintenance Workers (Painters) at the hourly rate of \$20.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, retroactive to June 21, 2022 through August 25, 2022 with executed time sheets at the recommendation of the Superintendent of Schools.
17. Motion to rescind the following Student Maintenance Assistant (General Maintenance &/or Painting) as a summer worker, at the recommendation of the Superintendent of Schools:
  1. Jada Braswell
18. Motion to approve the following Student Maintenance Assistants (General Maintenance &/or Painting) as summer workers at the hourly rate of \$13.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, retroactive to June 21, 2022 through August 26, 2022 with executed time sheets at the recommendation of the Superintendent of Schools:
  1. Connor Payne
  2. Connor Metzinger
19. Motion to approve the following Technology Assistants as summer workers at the hourly rate of \$13.00 (excluding lunch) for 6.0 hours per day, Monday through Thursday, from June 27, 2022 through August 25, 2022 with executed time sheets at the recommendation of the Superintendent of Schools:
  1. Ethan Davis
  2. David Amorosi
20. Motion to approve the following eight (8) Audubon Junior-Senior High School PBIS Committee members for the 2022-2023 school year. Duties include but are not limited to the analysis of longitudinal data, creation of and refinement of student supports and Tier II interventions for struggling and/or at-risk students, staff training, and parent supports. Compensation based on the execution of time sheets at the non-instructional AEA contractual rate of \$30.00 per hour not to exceed \$1,200.00 per individual member. The initiation and creation of the program is supported through ESSER funds and is at the recommendation of the Superintendent of Schools.

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- Dawn Bentley
- Andrea Collazzo
- Brenda Gifford
- Eric Miller
- Devon Schwab
- Wendy VanFossen
- Emily Warren
- Nancy Wolgamot

21. Motion to approve a new extracurricular club at the Audubon Jr. /Sr. High School called Gaming Club; Stipends for this club were budgeted in the co-curricular budget worksheet for the 2022-2023 school year at \$1,500.00, at the recommendation of the Superintendent of Schools.

Gaming Club Proposal

22. Motion to approve a new extracurricular club at the Audubon Jr. /Sr. High School called Dungeons and Dragons Club; Stipends for this club were budgeted in the co-curricular budget worksheet for the 2022-2023 school year at \$1,500.00, at the recommendation of the Superintendent of Schools.

Dungeons and Dragons Club Proposal

23. Motion to approve the employment contract for Deborah J. Roncace, Business Administrator/Board Secretary at an annual salary of \$143,777.00 effective July 1, 2022 through June 30, 2023 at the recommendation of the Superintendent of Schools.

Employment Contract

24. Motion to approve Dr. Andrew P. Davis as Superintendent of Schools at a salary of \$175,100.00 effective July 1, 2022 through June 30, 2023.

Employment Contract

25. Motion to approve the following staff members to serve as Academic Coaches for the 2022-2023 school year with compensation of \$3,000 Stipend per staff member, at the recommendation of the Superintendent of Schools.

Stacy Calagirone	Comprehensive Health and PE
Denise Allman	ELA
Matt Harter	Science
Dustin Stiles	CTE
Larae Drinkhouse	Special Education
Erika Miliareisis	World Languages

26. Motion to approve the for the following staff members to be compensated for fulfilling their duties as advisors to student independent study as defined in the Audubon Junior-Senior High School Student Handbook at the rate of \$100.00 per student:

Teacher	Number of Students	Compensation
Dustin Stiles	1.5	\$150.00



27. Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Position/Activity	Contractual Rate
Suzanne McMaster	I&RS	\$1,341.43

Motion to Approve Items 1 through 27: C. Proulx Second: A. Cox

**Roll Call**

- X Ammie Davis      X Joseph Ryan      X Tara Butrica      X Nancy Schiavo  
X Joseph Miller      X Christopher Proulx      X Lori Cassidy  
X James Blumenstein      X Allison Cox      X Andrea Robinson

**VOTE FOR ITEM 1-27**

Motion approved by unanimous roll call (10-0) with the exception of item #19 (9-0-1) Member Davis abstained

**XVIII. REPORTS:**

- XIX.** HIB District Report

July 2022	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS #8759, #8796	0	2	2
MAS #8805	0	1	1
HAS	0	0	0
APPS	0	0	0

- XX.** Superintendent’s Report

A. District Items, **Andy Davis**

- XXI.** Special Program Representatives:

- A. CCESC Rep. Rotation: **Joseph Miller** - None  
 B. CCSBA Rep. Rotation: **Ammie Davis** - None  
 C. Audubon Education Foundation: **Lori Cassidy** - None

- XXII.** Board Member Comments - None

- XXIII. Public Participation:** (Open Discussion)

Laura Riddell, resident, asked Board Member Joe Miller to comment on their discussion after last Board meeting.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

Motion by Mr. Proulx seconded by Mr. Ryan to approve the resolution for board to enter into closed Authorizing Executive session II at 8:10 pm for the following purposes.

Motion approved by unanimous roll call (10-0)

**XXIV. Authorizing Executive Session II:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

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Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** BOE Agenda July 13, 2022 Page | 19

**Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cox seconded by Mr. Ryan to adjourn closed Authorizing Executive session at 10:26pm.  
Motion approved by unanimous roll call (10-0)

**XXV. ADJOURNMENT**

1. The next Regular Board of Education meeting is scheduled for Wednesday, August 24, 2022 at 6:30 PM in the Audubon Junior-Senior High School Auditorium.
2. Motion by Mrs. Butrica seconded by Mrs. Schiavo to adjourn meeting at approximately 10:26pm. Motion approved by unanimous roll call (10-0)

Motion to Approve:   T. Butrica                        Second:   N. Schiavo  

**Roll Call**

<u>  X  </u> Ammie Davis	<u>  X  </u> Joseph Ryan	<u>  X  </u> Tara Butrica	<u>  X  </u> Nancy Schiavo
<u>  X  </u> Joseph Miller	<u>  X  </u> Christopher Proulx	<u>  X  </u> Lori Cassidy	
<u>  X  </u> James Blumenstein	<u>  X  </u> Allison Cox	<u>  X  </u> Andrea Robinson	

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

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**Deborah Roncace**  
**Business Administrator/Board Secretary**